

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting November 20, 2017 at 7:00 p.m.
Clinton Township Middle School Auditorium**

CALL TO ORDER: Ms. Grant called the meeting to order at 7:03 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on November 14, 2017.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Board Members:

Present: Maria Grant, President
Rachel McLaughlin, Vice President
Alicia Demmerle
Dr. Jeffrey Foy - arrived at 7:27 pm
Kevin Maloy - arrived at 8:02 pm
Maria McHugh
Susan Vanderoef

Not Present: Alissa Olawski
Yehara Raddalgoda

Present: *District Administrators:*
Dr. Pamela Fiander, Superintendent of Schools
Mr. Edward F. McManus, Business Administrator/Board Secretary

Also Present: Richard Bausch Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Perna Shankar led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Mrs. McLaughlin was appointed Process Guardian.

Student Presentation - CTMS Camerata Singers

At this time, the Clinton Township Middle School Choir, directed by Rich Tarriff, sang the National Anthem, which was followed by a large round of applause from the audience. The choir followed this with a rendition of Cantatas Dominos in Latin.

PRESIDENT'S COMMENTS/REPORT

- Ethics training provided by Mrs. Gwen Thornton

Following the presentation, each board member present signed the ethics form. At this time Ms. Thornton lead a discussion on establishing Board Goals. The following goals were established:

1. To continue to monitor the academic progress of our students.
2. To make maximum and optimum use of space given declining enrollment.
3. To include stakeholders including parents and community members at School Board meetings.
4. To continue to abide by core values.

REPORT OF THE SUPERINTENDENT OF SCHOOLS**Action Items 18-SU-013 through 18-SU-016**

Dr. Fiander shared the success of the Round Valley School project Soles4Souls. A presentation will be shared at the December Board meeting. In addition, she also shared the efforts of Clinton Township School District schools in the Camden Service project, in which students in the district give holiday gifts to kindergarten and first grade students who, living in Camden, NJ, are less fortunate.

Dr. Fiander noted a calendar event on January 5th from 6:30-9:30pm featuring student and teacher bands performing a variety of classic and modern rock music at the Bands Battling Cancer event to be held at Clinton Township Middle School.

She congratulated Lisanne Bartram for earning the Cooperating Teacher Excellence Award from Rider University and shared news of two additions to the families of our staff members; Nolan Robert Bradford on November 15, 2017, and Thaddeus Fox Bendorf on November 18, 2017.

Dr. Fiander will present the following to the Board of Education:

1. Enrollment Report - 1,263
2. Suspension Report:
 - (1) - 1 day in-school suspension - CTMS
 - (1) - 1/2 day in-school suspensions - CTMS
 - (1) - 3 days out-of-school suspension - CTMS
 - (1) - 5 days out-of-school suspension - CTMS
 - (1) - 2 days out -of-school suspension - RVS

3. Monthly Report
4. Presentation of NJQSAC District Self Assessment
5. PARCC Presentation with Joanne Hinkle

Mrs. Hinkle made a presentation on PARCC results.

At this time, Board President, Ms. Grant congratulated Dr. Fiander on QSAC results.

Action 18-SU-013:

***BE IT RESOLVED** that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.*

Action 18-SU-014:

***BE IT RESOLVED** that the Board of Education hereby affirms the first reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- HIB Report Tracking Number 65555
- HIB Report Tracking Number 65655
- HIB Report Tracking Number 65656
- HIB Report Tracking Number 65767
- HIB Report Tracking Number 65930
- HIB Report Tracking Number 66012

Action 18-SU-015:

***BE IT RESOLVED** that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- HIB Report Tracking Number 64523
- HIB Report Tracking Number 64680
- HIB Report Tracking Number 64956
- HIB Report Tracking Number 65033

Action 18-SU-016:

***BE IT RESOLVED** that the Board of Education hereby accepts the NJ QSAC District Performance Review for 2017/18 as presented and authorizes submission to the NJ Department of Education.*

Motion by Mrs. Vanderoef, Seconded by Mrs. McHugh. The Board adopts resolution 18-SU-013 through 18-SU-016 on a roll call vote as follows: ayes 6; nays: 0; abstain: 1; absent: 2.

PUBLIC COMMENTS - AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Allison Ford commented that the election process would have been better had there been a "Meet the Candidates" night provided by the Board of Education. Mrs. Grant noted that it is not legal for the Board of Education to hold a "Meet the Candidates" event, and that is why it was not held.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY
Action Items 18-BA-014 through 18-BA-017

Informational:

- The date of the Board of Education's next regular meeting is scheduled for Monday, December 18, 2017 at 7:00 p.m., in the Auditorium of Clinton Township Middle School.

Action 18-BA-014:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

October 23, 2017

Executive Session

October 23, 2017

Action 18-BA-015:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending October 31, 2017.*

Action 18-BA-016:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the period ending October 31, 2017.*

Action 18-BA-017

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of October 31, 2017; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

Motion by Mr. Maloy, Seconded by Dr. Foy. The Board adopts resolution 18-BA-014 on a roll call vote as follows: ayes 5; nays: 0; abstain: 2; absent: 2. The Board adopts resolution 18-BA-015 through 18-BA-017 on a roll call vote as follows: ayes 6; nays: 0; abstain: 1; absent: 2.

COMMITTEE REPORTS

FACILITIES/FINANCE:

Alissa Olawski- Chair; Kevin Maloy, Alicia Demmerle, Maria Grant
Action Items 18-FF-082 through 18-FF-093

Action 18 FF-082:

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$2,313,236.43 for the period ending November 20, 2017.*

Action 18-FF-083:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Courtney Chipman Jean Kinhead	Addressing 21st Century needs - Math East Windsor, NJ	12/14/17	\$199.00 Per person	OMB	N/A
Courtney Chipman Patricia Comley	Rethinking Math Lessons, Assessment & Homework with Technology 6-12 New Brunswick, NJ	2/21/18	\$205.00 Per person	OMB	N/A
Joanne Filus	English, Mathematics, Technology and STEM East Windsor, NJ	12/13/17	\$199.00	OMB	N/A
Michaela Glover	School Based SLP Conference New Brunswick, NJ	11/30/17	\$259.00	OMB	N/A
Melissa Goad	Bullying Law Update New Providence, NJ	12/4/17	\$150.00	OMB	N/A
Allison Lefebvre	Trauma & Attachment - Effective Treatment Strategies Princeton, NJ	12/13/17	\$199.00	OMB	N/A
Joy Mitariten	Practical Ideas for Making Best Use of Google Classroom New Brunswick, NJ	12/4/17	\$259.00	OMB	N/A
Alex Ruttenberg	Trauma & Attachment: Effective Strategies for Helping Challenging Clients Princeton, NJ	12/13/17	\$199.99	OMB	NA
Jennifer Sandorse Diane Chelminiak	NJAGC Conference: Creativity &	3/23/18	\$204.00	OMB	N/A

<i>Diane Cormican</i>	<i>Collaboration in Gifted Ed Princeton Junction, NJ</i>		<i>Per person</i>		
<i>Elizabeth Salazar</i>	<i>Strengthening Social Communication Skills West Orange, NJ</i>	<i>12/11/17</i>	<i>\$249.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Christine Wendel</i>	<i>Addressing 21st Century needs - Math East Windsor, NJ</i>	<i>12/13/17</i>	<i>\$199.00</i>	<i>OMB</i>	<i>N/A</i>
<i>5 Teachers (TBD)</i>	<i>Writing Strategies Workshop New Providence, NJ</i>	<i>12/19/17</i>	<i>\$195.00 Per person</i>	<i>OMB</i>	<i>N/A</i>

Action 18-FF -084:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
<i>Lisanne Bartram</i>	<i>21st Century Classroom Skills</i>	<i>Learners Edge Online</i>	<i>Spring 2018</i>
<i>Mary Claire Spadone</i>	<i>Using Integrated Software</i>	<i>New Jersey City University</i>	<i>Spring 2018</i>

Action 18-FF-085:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-FF-049 (September 25, 2017) to reflect a change in participation at a workshop on October 27, 2017 from Christine Laudato to Nicole Fuentes.

Action 18-FF-086:

BE IT RESOLVED that the Board of Education hereby approves a transportation jointure with Hunterdon County ESC for in-district routes for the 2017/2018 school year.

<i>Route</i>	<i>Destination</i>	<i>Route Cost</i>
<i>Math 1</i>	<i>RV to CTMS (\$32.50 per diem)</i>	<i>\$5,850.00</i>
<i>SPKAMI</i>	<i>Spruce Run School</i>	<i>\$9,944.14</i>

Total route jointure agreement \$15,794.14

Action 18-FF-087:

BE IT RESOLVED, that the Board of Education hereby approves Children's Specialized Hospital to administer a neurodevelopmental assessment for SID # 7837462197 during the 2017/2018 school year for a fee of \$930.00.

Action 18-FF-088:

BE IT RESOLVED that the Board of Education hereby approves a contract with MobyMax, to provide unlimited district licenses for the 2017/2018 school year in the amount of \$2,865.00.

Action 18-FF-089:

BE IT RESOLVED that the Board of Education hereby approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2017/2018 school year:

<u>SID#</u>	<u>School</u>
5168672351	CTMS

Action 18-FF-090:

BE IT RESOLVED that the Board of Education hereby approves a contract with Frances Matson, LDTC, Independent Contractor to serve as a Child Study Team consultant, the equivalent of two days per week from November 20, 2017 to December 22, 2017 at a rate of \$60.00 per hour, not exceed 13 hours per week.

Action 18-FF-091:

BE IT RESOLVED, that the Board of Education hereby approves the issuance of an RFP for a Food Service Management Company (FSMC) for the 2018-2019 school year with four one -year optional renewals.

Action 18-FF-092:

BE IT RESOLVED, that the Board of Education hereby approves Parete, Somjen, Architects, LLC, the District Architects of Record for professional services associated with design, NJDOE submission, procurement assistance, and manage implementation for projects identified in the Long Range Facility Plan in the amount of \$38,750. The projects include:

1) Airedale Replacement in the Patrick McGaheran School	\$22,500
2) Climate Controls at Clinton Township Middle School	4,000
3) Air Conditioning in Rooms 22 and 23 at Round Valley School	5,750
4) PA System Replacement at Round Valley School	4,500
<u>Reimbursables</u>	<u>2,000</u>
Total	\$38,750

Action 18-FF-093:

BE IT RESOLVED, that the Board of Education hereby approves the modifications of the 2018-2020 Long Range Facility Plan as per the attachment.

Mrs. Grant reviewed the items within the Finance/Facility section.

Motion by Ms. Grant, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-FF-082 through 18-FF-093 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

PERSONNEL/NEGOTIATIONS:

Personnel: Susan Vanderoef -- Chair; Maria Grant, Alissa Olawski

Negotiations (CTEA): Maria Grant- Chair; Alissa Olawski, Kevin Maloy

Negotiations (CTAA): Susan Vanderoef - Chair; Rachel McLaughlin Alissa Olawski & Maria Grant

Action Items 18-PN-123 through 18-PN-139

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 18-PN-123:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-037 (August 21, 2017) to reflect a change for Girls Volleyball coach from Chelsey Lindaberry and Kerri Seidenberg sharing the position and splitting the stipend, to **Chelsey Lindaberry** as sole Girls Volleyball Coach to receive the full stipend of \$1,802.

Action 18-PN-124:

BE IT RESOLVED that the Board of Education hereby approves Rider University Student Teacher, Kelsey Guenther, to be placed with 4th grade inclusion team, **Barbara Marinelli**, General Ed Teacher, and **Jennifer Topping**, Special Ed Teacher, for Spring 2018, effective January 22, 2018 through May 3, 2018.

Action 18-PN-125:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of **Marianne Pendelbury**, SRS Teaching Assistant, effective July 1, 2018.

Action 18-PN-126:

BE IT RESOLVED that the Board of Education hereby approves **Robert Lovering** - Drexel University student to be placed with cooperating teacher **Lina Rothbard** for a field experience totaling 20 hours at Spruce Run School during the Spring 2018 (1/8/18-3/19/18).

Action 18-PN-127:

BE IT RESOLVED that the Board of Education hereby approves the change in beginning and ending dates of employment for **Michelle Mayhood** (Maternity Leave Replacement Teacher for Kelly DiGioia) from the begin date of November 27, 2017 to November 20, 2017 and the end date from May 1, 2018 to May 3, 2018.

Action 18-PN-128:

BE IT RESOLVED that the Board of Education hereby approves **Michelle Mayhood**, MLR for Kelly DiGioia, to be compensated, at the specified rate of \$26.50 per hour, not to exceed 3.5 hours, as per negotiated agreement, for the Patrick McGaheran Arts Fest on May 2, 2018.

Action 18-PN-129:

BE IT RESOLVED that the Board of Education hereby approves the medical leave of absence for *Sue Sherman*, PMG lunch/recess monitor, from November 15, 2017 through January 4, 2018.

Action 18-PN-130:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-063 (September 25, 2017) to reflect a change in the return date of *Tracy Menzie*, RVS Psychologist, from October 6, 2017 to October 9, 2017.

Action 18-PN-131:

BE IT RESOLVED that the Board of Education hereby approves *Patricia Gorda* as a Bus Aide (AM only) at \$15 per hour, beginning November 21, 2017 for the 2017/2018 school year.

Action 18-PN-132:

BE IT RESOLVED, that the Board of Education hereby approves *Amy Gittins* to provide home instruction to SID #2903847795 beginning November 13, 2017 through January 19, 2018 for up to 10 hours per week, to be paid at the specified rate of \$28.62 per hour.

Action 18-PN-133:

BE IT RESOLVED, that the Board of Education hereby approves *Arielle Rabano* as the choreographer for the 2018 Spring Drama Production at a salary of \$650, paid through a self-funded activity, effective November 28, 2017 through March 10, 2018.

Action 18-PN-134:

BE IT RESOLVED, that the Board of Education hereby approves *Dean Greco* as a Drama Club chaperone for the 2018 Spring Drama Production at \$26.50 per hour for 1 hour per rehearsal, beginning October 16, 2017 to March 10, 2018. One chaperone allowed per rehearsal.

Action 18-PN-135:

BE IT RESOLVED, that the Board of Education hereby approves the following CTSD school nurses to provide nursing services during the 2018 CTMS Dances and/or each 2018 Ski Club Trip at their specified hourly contracted rate as per negotiated agreement. One nurse allowed per event.

<i>Michele Beha</i>	<i>\$55.42</i>
<i>Faith Furman</i>	<i>\$44.34</i>
<i>Susan Straight</i>	<i>\$43.27</i>

Action 18-PN-136:

BE IT RESOLVED, that the Board of Education hereby approves Angela Caruso to provide home instruction to SID #8497611648 beginning November 15, 2017 until December 20, 2017 for up to 5 hours a week. To be paid at the specified rate of \$28.62 per hour.

Action 18-PN-137:

BE IT RESOLVED that the Board of Education hereby approves a contract with Robert Mullen, Independent Contractor, to serve as an administrative consultant, the equivalent of three days per week from November 21, 2017 to June 22, 2018 at a rate of \$400 per full day.

Action 18-PN-138:

BE IT RESOLVED that the Board of Education hereby approves a contract with Laura Thoresen, to serve as the Interim Director of Special Services, from November 27, 2017, until such time as a permanent Director of Special Services is appointed, at a rate of \$400 per full day.

Action 18-PN-139:

BE IT RESOLVED that the Board of Education hereby approves the following Superintendent's quantitative and qualitative merit goals for 2017-2018, as approved by the Executive County Superintendent as follows:

Quantitative Goal #1

Description of Goal: Reorganize key administrative and technological leadership and support positions.

Quantitative Goal #2

Description of Goal: Update 100% of the CTSD Job Description Manual and develop the CTSD Employee Handbook 2017-2018 (last published in FY14).

Quantitative Goal #3

Description of Goal: *Oversee Long Range Facility Plan, to be initiated in the fall of 2017, with final implementation in the summer of 2018.*

Qualitative Goal #1

Description of Goal: *Develop and implement a comprehensive Communication Plan, including one and two-way, internal and external channels of communication.*

Qualitative Goal #2

Description of Goal: *Conduct an assessment of current food service program, issue a request for proposal (RFP), and make a recommendation for a food service program for the period of 2018-2023.*

Action 18-PN-140:

BE IT RESOLVED *that the Board of Education hereby amends prior motion 18-PN-067 (September 25, 2017) to reflect a change to the start date for Maternity/Disability Leave of Absence for Tarra Bendorf, CTMS Teacher – World Language, from November 27, 2017 to November 20, 2017.*

Motion by Mrs. Vanderoef, Seconded by Mrs. McHugh. The Board adopts resolution 18-PN-123 through 18-PN-140 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Jeffrey Foy, Maria McHugh & Yehara Raddalgoda

Action Items 18-PC-019 through 18-PC-023

Action 18-PC-019:

BE IT RESOLVED *that the Board of Education hereby approves the Nursing Services Plan for the 2017/18 school year.*

Action 18-PC-020:

BE IT RESOLVED *that the Board of Education hereby approves a contract with the Newgrange School in the amount of \$2,341.58 to provide Level 3 Wilson Language training for staff on January 11, 2018.*

Action 18-PC-021:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PC-015 (September 25, 2017) to reflect a date change from October 24, 2017 to November 13, 2017 for Winakung at Waterloo, Grade 3, Ms. Hill.

Action 18-PC-022:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (at Board expense):

May 14, 2018	Solar Sprints Competition Independence Green Rec Great Meadows, NJ	Participating 7 th & 8 th Graders	Ms. Waddell
May 21, 2018 *(if group qualifies)	Solar Sprints Competition Ridgedale MS Florham Park, NJ	Participating 7 th & 8 th Graders	Ms. Waddell

Action 18-PC-023:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

December 8, 2017	Artline 1 Hunterdon Museum Clinton, NJ	Artline Group of 8 - 6 th Graders	Mr. Gugliandolo
January 4, 11, 18, 25 February 1 & 8 (MakeUp 2/15)	Shawnee Mountain E. Stroudsburg, PA	Ski Club	Mr. Ruge
May 11, 2018	Artline 2 Hoppock MS Bethlehem, NJ	Artline Group of 8 - 6 th Graders	Ms. Sandorse
May 18, 2018	Calvary Temple of Allentown & Dorney Park Allentown, NJ	Band & Chorus	Mr. Tarriff
May 25, 2018	Gettysburg National Park Gettysburg, PA	Participating 8 th Graders	Ms. Cormican

May 29, 2018

Washington Crossing
Historical Park
Washington Crossing, PA

Grade 7 E & W

Ms. Daniello

Motion by Mrs. McLaughlin, Seconded by Mr. Maloy. The Board adopts resolution 18-PC-019 through 18-PC-023 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Susan Vanderoef & Rachel McLaughlin

Nothing to report

OLD BUSINESS

None

NEW BUSINESS

Mrs. McLaughlin informed the Board about an upcoming meeting of the Hunterdon County School Board.

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

EXECUTIVE SESSION: Board Secretary, Mr. McManus read the resolution below

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;*

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action may be taken upon return.

Time: 8:29pm

Motion by Dr. Foy, Seconded by Mr. Maloy. The resolution was adopted on full board consent.

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: 9:58pm

Motion by Mr. Maloy, Seconded by Dr. Foy. The resolution was adopted on full board consent.

ADJOURNMENT

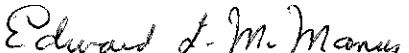
Action 18-AJ-008:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: 9:59pm

Motion by Dr. Foy, Seconded by Mr. Maloy. The resolution was adopted on full board consent.

Respectfully Submitted,




Edward F. McManus
Business Administrator/Board Secretary

Minutes Prepared: 11/21/17

Minutes remain unofficial until Board of Education approval.

Board of Education Approved:



Maria Grant, President

12-17-17
Date

DOs AND DON'Ts FOR BOARD MEMBERS BASED ON THE CODE OF ETHICS

1. ***DO uphold and enforce all laws, state board rules and regulations, court orders and local board policy when making decisions.
DON'T bend the rules, ask others to bend the rules, or think that you can accomplish anything as an individual that compromises the legal guidelines established by the board.***
2. ***DO make decisions in terms of the educational welfare of all children regardless of their ability, race, creed, sex, or social standing.
DON'T base your decisions on special interest agendas or on what is best for your own child.***
3. ***DO confine your actions to policymaking, planning and appraisal
DON'T become involved in the administration, organization or implementation of the policy and the goals. That's the role of the professional educators.***
4. ***DO understand that your responsibility is to work as a board to see that the schools are well run.
DON'T think that your role is to be involved in the day-to-day running of the schools – that is the administrators' job.***
5. ***DO understand that only the full board has the right to make decisions.
DON'T make personal promises nor take any private action which may compromise the board.***
6. ***DO make decisions based on district goals and policies.
DON'T be swayed by special interest or partisan political groups.***
7. ***DO insist that the board keep the community informed on the progress and needs of the district.
DON'T discuss confidential matters with anyone but the board.***
8. ***DO consider the recommendation of the chief administrative officer on all matters pertaining to education.
DON'T undermine a decision of the board***
9. ***DO support and protect school personnel in proper performance of their duties.
DON'T violate the chain of command or publicly criticize staff members.***
10. ***DO refer all complaints to the superintendent.
DON'T make any promises to "help" or act on citizen complaints until they reach the board level after failure of an administrative solution.***



CODE OF ETHICS FOR SCHOOL BOARD MEMBER

N.J.S.A.: 18A:12-24.1

A School Board Member shall abide by the following Code of Ethics for School Board Members:

- a. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.*
- b. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.*
- c. *I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- d. *I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.*
- e. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.*
- f. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- g. *I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
- h. *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
- i. *I will support and protect school personnel in proper performance of their duties.*
- j. *I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*